

- c). Portfolio
- d). Past Experience with reference letters copies

Validity of Proposals: The Proposal validity required is 60 days.

Evaluation Criteria: The Proposals received will be scored according to the following;

- Price (inclusive of GST) 80%
- Experience (No. of assignments [1 assignment = 5 points) 20%

Experience will be evaluated based on past experience as similar nature of work, please provide the supporting documents for the experience.

- **The party who does not have any experience will be disqualified from evaluation stage.**

Sealing and marking of Proposals: Proposals should be placed in a single sealed envelope, clearly marked with the Reference above, the name of the Bidder and the Implementing Agency.

Submission of Proposals: Proposals should be submitted to the address below by sealed envelope, by the date and time of the deadline below. Bids will be opened in the presence of the bidders' representatives. Electronic bidding is not permitted. Late bids will be rejected.

Date of deadline: 21st December 2017. Time of deadline: 11:00hrs (local time).

Procurement Unit

Ministry of Environment and Energy
Handhuvaree Hingun, Maafannu, Male'
Republic of Maldives
Tel: (960)3018300, (960)3018341
procurement@environment.gov.mv

ANNEX 1

(Use company Letter head)

Proposal Submission Form

Invitation Number: _____

We offer to make video presentation in accordance with the terms and conditions stated in your Request for Proposals referenced above.

We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in the Request for Proposals.

The validity period of our proposal is: _____ days/weeks/months.

We confirm that the prices quoted in the Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

The delivery period offered is: _____ days/weeks/months from date of Purchase Order or Agreement.

Currency of Proposal: MVR

Item No	Description of Goods	Quantity	Unit Measure	of	Total	Price
1	Video Presentation for Th. Madifushi Sewerage facility.	1	LS			
2	Video Presentation for Th. Dhiyamigili Sewerage facility.	1	LS			
3	Video Presentation for Th. Buruni Sewerage facility.	1	LS			
Subtotal						
6% GST						
Total (Inclusive of GST)						

Proposal authorised by:

Signature: _____

Name: _____

Position: _____

Date: _____

Authorised for and on behalf of:

(dd/mm/yy)

Company: _____