



# MINISTRY OF ENVIRONMENT, CLIMATE CHANGE AND TECHNOLOGY

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MALE' REPUBLIC OF MALDIVES

Announcement Reference No: (IUL)438-CCD/438/2023/91

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## Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting

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*[12th April 2023]*

*Issued by:*

**Capacity Building for Improved Transparency of Climate Change Mitigation and Adaptation Actions in  
the Maldives (CBIT Maldives) Project**



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**i. Schedule of Critical Dates**

<b>Activity</b>	<b>Action Date</b>
Advertised date	18 <sup>th</sup> April 2023
Deadline for submission of bid queries	25th April 2023, 1200hrs
Deadline for publishing answers to bid queries	26th April 2023
Proposal submission deadline	3 <sup>rd</sup> May 2023 at 1000 hrs

**i. Bid Clarification Instruction**

For any queries please email to [procurement@environment.gov.mv](mailto:procurement@environment.gov.mv) and CC to [cbit@environment.gov.mv](mailto:cbit@environment.gov.mv) before the 25th April 2023, 1200hrs. Answers will be provided to all the queries received before the deadline and will be made available via the Ministry website ([www.environment.gov.mv](http://www.environment.gov.mv)) on 26th April 2023 .

**ii. Bid Submission Instruction**

**Proposals must be delivered in sealed envelopes titled;**

“Do not Open Before 03rd May 2023 at 1005 hrs hours – **Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting**” and the submitting party’s name and address

Electronic submission is not permitted. Late proposals will be rejected.

**Submission address;**

Procurement Section  
 Ministry of Environment, Climate Change and Technology  
 Green Building, Handhuvaree Hingun, Maafannu  
 Male’, 20392, Republic of Maldives  
 Email: [procurement@environment.gov.mv](mailto:procurement@environment.gov.mv)  
 Website: [www.environment.gov.mv](http://www.environment.gov.mv)  
 Announcement no: (IUL)438-CCD/438/2023/91  
 Project name: [Capacity Building for Improved Transparency of Climate Change Mitigation and Adaptation Actions in the Maldives \(CBIT Maldives\)](#)

### iii. Submission Requirements

The following documents shall be submitted for the bids to be considered sufficiently responsive.

Standard forms are provided in Annex 1

1. Proposal submission form (**signed by the owner of the entity or person with power of attorney to sign**) – (TECH FORM-1)
2. Completed financial breakdown form (TECH FORM-2)
3. Description of Approach and Methodology (TECH FORM-3)
4. Team Composition and Task Assignment (TECH FORM-4)
5. Signed Letter of Commitment for the identified key Experts – (TECH FORM-5)
6. Signed Curriculum Vitae (CV) of the identified key experts in Section 7 of the TOR. The CV should clearly highlight required and relevant experiences to this TOR. The CV must also include reference contact details.
7. Copy of academic certificates of the key experts.
8. Reference letters of key experts demonstrating experiences listed in this TOR.
9. Documents to determine financial capacity of bidder (minimum requirement given in section “9.1 Preliminary Examination”):
  - a. For Business entities that have completed one year or more
    - i. FIN FORM – 1- Annual Turnover
    - ii. FIN FORM – 2 – Financial Situation;
    - iii. Financial Statements for the year 2019,2020,2021
  - b. For Business entities that have not completed one year from the date of business registration to date of bid announcement
    - i. Bank Statement for of the business’s bank account from the date of account opening to date of bid announcement
  - c. If Business entity is unable to meet any of the above requirement they shall submit ‘Line of Credit Letter’
    - i. FIN FORM – 3 Line Credit Letter
10. Copy of Business (Sole Proprietorship/company/partnerships/institutions) registration certificate.
11. Copy of SME Registration issued by the Ministry of Economic Development of the Maldives (MED) – If registered
12. Copy of GST Registration certificate issued by MIRA (Maldives Inland Revenue Authority) – if registered
13. Tax payer registration Certificate / Notification Copy issued by MIRA (Maldives Inland Revenue Authority)

**Note 01: All bidders should clearly identify Key Experts (herein referred to as the ‘Consultant’) carrying out the task. Key Experts defined in section 8 of this TOR will be considered for the evaluation process.**

**Note 02: If bidder fails to submit any of the above listed document, their proposal may not be considered for further evaluation.**

**Note 03: The winning bidder will be notified to submit tax clearance report issued from Maldives Inland Revenue Authority (MIRA). Tender will be awarded upon submission of tax clearance report.**

**Note 04: Registered entities under Maldives Inland Revenue Authority (MIRA) can apply for this consultancy. Interested foreign companies who are not registered at MIRA may apply to this consultancy in association with local consultancy firms.**

## 1. Introduction & Background

The Government of Maldives represented by the Ministry of Environment, Climate Change and Technology (MECCT) has received funding from the Global Environment Facility (GEF) towards the implementation of the project “Capacity Strengthening for Improved Transparency of Climate Change Mitigation and Adaptation Actions in the Maldives (CBIT Maldives)” and intends to apply part of the proceeds for **“Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting”**.

The CBIT Maldives project is implemented by MECCT with assistance from the United Nations Environment Program (UN Environment). The objective of the project is to strengthening institutional capacity for tracking mitigation and adaptation actions and establishing climate finance tracking system in the Maldives.

The CBIT project is aimed to establish and enhance the Maldives’ transparency system, in line with Enhanced Transparency Framework (ETF) of the Paris Agreement (PA). To achieve this objective, efforts are needed to strengthen and formalize long term institutional arrangements, systemize data collection and processing, and to develop indicators and advancing methodologies, as well as improve the overall data quality and management procedures for preparing GHG inventories, tracking mitigation and adaptation actions and climate finance in an integrated manner. The final goal is to inform the national decision-making process as well as regularly report to the UNFCCC process.

The project includes two components:

- Component 1: The Maldives’ National Greenhouse Gas (GHG) Inventory System improved.
- Component 2: The Maldives’ Transparency Framework for mitigation and adaptation actions and resilience building, including tracking support for implementation.

Component 1 is designed to enable Maldives to meet the GHG inventory reporting requirements under the Modalities, Procedures and Guidelines (MPGs) outlined under the ETF of PA. Particularly, Chapter II of the MPGs contained in the annex of decision 18/CMA.1.

Component 2 is designed to meet the NDC tracking requirements of MPGs and both components are aimed to enable Maldives to submit the Biennial Transparency Reports (BTRs) in a timely and regular manner.

## **2. Objective**

The main objective of the assignment is the review and development of institutional arrangements for continuous national reporting in line with the Enhanced Transparency Framework (ETF) of the Paris Agreement including the development of the legal arrangements for the institutional arrangements.

## **3. Scope of Assignment**

The experts will have to work within the scope outlined below to achieve the above objective as outlined in the CBIT project document. Consultants must ensure that project deliverables assigned under this contract meets the targets set out in the CBIT project document.

- Designing, establishing and formalizing the institutional arrangements for cross ministry cooperation to systemize data collection and processing for preparing GHG inventory to comply with the ETF.
- Establishing and formalizing the institutional mechanism and legal framework for inter-ministerial cooperation on systemising climate change mitigation data collection and processing, with Ministry of Environment as a leading agency.
- Tracking Adaptation Actions: Stock taking on adaptation monitoring for tracking adaptation actions for local level adaptation planning.

## **4. Indicative Tasks**

Details of activities and deliverables are described in the CBIT project document and will be discussed with project team prior to the inception workshop. The experts will be responsible for the following activities, but are not necessarily limited to these activities:

### **Component 1 – Output 1.1 of the Project**

- a) CBIT Project Activity 1.1.1: Review the findings of the stocktaking exercise done for the Maldives First Biennial Update Report and assess its relevance and any potential gaps related to role, responsibilities, resources, personnel, legal frameworks and data collection capacity of key line ministries and agencies.
- b) CBIT Project Activity 1.1.2: Develop design options for institutional arrangements and finalizing the design through consultations. The institutional arrangements will outline clear and detailed institutional roles, mandates and responsibilities of involved ministries, agencies and external data providers for data production, collection and

reporting. In addition, this will include the human resource requirements and Terms of Reference (TOR) for operating the institutional arrangements.

- c) CBIT Project Activity 1.1.3: Finalize the permanent structures and processes in line with the roles and responsibilities of involved sectorial stakeholders for the GHG inventory system through stakeholder consultations.
- d) CBIT Project Activity 1.1.4: Draft technical guidelines defining the roles and responsibility of line ministries, agencies and relevant stakeholders for GHG data collection for consideration and adoption by the Ministry.
- e) CBIT Project Activity 1.1.5: Three (3) generic MOUs and Non-Disclosure Agreements for government institutions, state-owned companies/companies with majority government shares and private sector stakeholders and initiate the process for its adoption.
  - The regulation, MOUs and NDAs should serve the purpose of data sharing and privacy protection of the parties involved.
- f) CBIT Project Activity 1.1.6: Conduct three (3) stakeholder workshops with all involved ministries to inform about the inter-ministerial cooperation mechanism and the related roles and tasks.

## **Component 2**

- a) CBIT Project Activity 2.1.1: Update the gaps and needs identified in the BUR1 for the establishment of a robust MRV system by holding a consultative workshop for all the stakeholders involved in MRV of mitigation actions.
  - The consultative workshop of this activity will be conducted along with the consultations described in the Deliverable 1.1.4. Deliverable details and schedule are given in section 6 of this ToR.
- b) CBIT Project Activity 2.1.2: Based on the updated gaps and needs identified under Activity 2.1.1, strengthen the institutional arrangements for the monitoring of mitigation actions, including outlining relevant legal frameworks which act as bottlenecks for collection of mitigation data from implementation entities of mitigation projects in the energy sector.
- c) CBIT Project Activity 2.1.3: Develop and gazette the regulation to formalize the institutional arrangement for MRV of NDC actions.
- d) CBIT Project Activity 2.1.6: Develop the Roadmap Draft – (the process and phases for ETF) and update it after further consultations. The roadmap details the activities that



need to be implemented for obtaining reliable and regular information on GHG emissions and mitigation actions.

- e) CBIT Project Activity 2.3.1: Stock-take to identify the gaps and address any gaps with respect to the legal arrangements, mandates and institutional framework for adaptation monitoring.

## 5. Deliverables and Payment Schedule

The table below list the deliverables of this assignment and links it to the project deliverables. Payments will be made on **submission and acceptance** of the deliverables. The timeline for the deliverables is provide in Section 6. The timeline may be updated at inception of this assignment.

Contract Deliverable #	Deliverable detail in contract	Project Deliverable Code	Payment %
1	Inception workshop report	1.1.4	10%
2	Stock-take and design option report on the institutional arrangements for GHG inventory.	1.1.1	8%
3	Draft Technical Guideline which defines the roles and responsibility of all the stakeholders involved in GHG inventory data collection.	1.1.2	8%
4	Three (3) generic MOUs for government institutions, state-owned companies/companies with majority government shares, and private sector stakeholders for data sharing.	1.1.3	8%
5	Workshop report 2 – stakeholder consultation on inter-ministerial coordination mechanism and the draft regulations and NDAs	1.1.4	9%
6	Workshop report 3 – stakeholder consultation on finalizing inter-ministerial coordination mechanism for GHG inventory, monitoring of mitigation and adaptation actions, and the draft regulations	1.1.4	8%
7	Report on gaps and needs and institutional arrangements for the monitoring of mitigation actions, including outlining relevant legal frameworks which act as bottlenecks for collection of mitigation data	2.1.1	8%
8	Roadmap (the process and phases for ETF)	2.1.2	8%
9	Regulation to formalize institutional arrangement for MRV of NDC mitigation action.	2.1.3	10%
10	Workshop report on consultative workshop on updating the needs and gaps for a MRV system of mitigation actions.	2.1.7	8%
11	Stock take report on the adaptation monitoring.	2.3.1	15%



8	Roadmap (the process and phases for ETF)		6 <i>months</i>									
9	Regulation to formalize institutional arrangement for MRV of NDC mitigation action.							6 <i>months</i>				
10	Workshop report on consultative workshop on updating the needs and gaps for a MRV system of mitigation actions.											
11	Stocktake report on the adaptation monitoring.		6 <i>months</i>									

## 7. Duration of the Consultancy

The duration of the consultancy is 11 months.

## 8. Requirements for Experience and Qualifications

In executing this TOR, the consultant is expected to meet the following eligibility criteria and should provide CVs and commitment letter meeting the following requirements:

A **Team leader** must be identified from the list of experts above. Details of any other support persons and positions must be included in **TECH FORM-4**.

#	Post	Nos
1	National Expert on Institutional Arrangements (NC1)	1
2	National Legal Expert (NC2)	1

### 1) National Expert on Institutional Arrangements (NC1)

#### a) Academic qualification

- a. Minimum Qualifications: Master's degree in climate science, climate change, meteorology, oceanography, environment management, environment science, or any climate change related areas relevant to the assignment

#### b) Experience

- a. At least 10 years professional experience in the area of climate change in the Maldives.
- b. Demonstrated experience in national climate change issues in particular related to MRV and UNFCCC
- c. Demonstrated experience in the data requirements regarding GHG inventory and mitigation activating reporting for the UNFCCC from the Maldives
- d. Demonstrated experience in national climate change issues in the country.
- e. Demonstrated ability to write precise reports via samples of similar work previously conducted. (Submit weblinks of samples)
- f. Must have excellent speaking, reading, report writing and presentation skills in English and Dhivehi

## **2) National Legal Expert (NC2)**

### **a) Academic qualification**

- a. Minimum Qualifications: Master’s Degree in Law or Legal Studies

### **b) Experience**

- a. At least 5 years professional experience in drafting legal texts in the public sector of the Maldives.
- b. Demonstrated experience in drafting legal texts in the area of climate change, environment or energy
- c. Demonstrated ability to draft laws/regulations via samples of similar work previously conducted (Submit weblinks of samples).
- d. Demonstrated experience in the area of information, data and statistics in particular, related to the national legal context will get additional points
- e. Must have excellent speaking, reading, report writing and presentation skills in English and Dhivehi

## **9. Provision of Monitoring and Progress Controls**

- a) Ministry of Environment, Climate Change and technology has overall responsibility for the management of the contract.
- b) Documents and data provided by the government for the purpose of this assessment which is not of public nature shall be considered confidential and should not be disclosed to any other party.
- c) All outputs and materials produced as part of this Consultancy shall be handed over to the CBIT project PMU at the end of the contract and will become the sole property of Ministry of Environment, Climate Change and Technology.
- d) Consultant will report to the Project Technical Coordinator.
- e) Consultant is expected to work closely with the PMU of CBIT project of Ministry of Environment, Climate Change and Technology and other stakeholders of the project.
- f) The consultants shall attend progress meetings once every month with the CBIT team members in post(s) under section 8 (Requirements for Experience and Qualification) must participate in the progress meetings. These team members who are not in Maldives at the time of the meeting shall participate via an online platform. Team members are required to be present in person for the following:

- a. Inception Workshop
- b. Stakeholder consultation workshops (as defined in the deliverables)
- g) For meetings held under this consultancy, the Minutes of Meeting must be provided to the PMU within 5 days of the meeting.

## 10. Evaluation and comparison of proposals

### 9.1 Preliminary Examination

- a) The Client will examine the proposals to determine whether they are complete, the documents have been properly signed and the proposals are generally in order. It will be based on the following;

- 1. Proposal is received on or before the date and time specified
- 2. Proposal is properly sealed / un-tampered
- 3. Proposal bears the (i) name of the submitting entity and (ii) title of the Contract outside the envelope
- 4. All forms and documents stated in Section iii (Submission Requirements) are provided in the proposal

- b) The Client will determine if the Bidder has the financial capacity to undertake this consultancy. It will be determined as follows;

To be eligible the financial statements of the bidding party must show, average annual turnover of **MVR 20,000** for the last 3 years. (Submit [FORM FIN-1 Annual Turnover](#))

(OR)

To be eligible the financial statements of the bidding party must show, Minimum value of **MVR 20,000** for liquid asset, for the year 2021 ,2020 and 2019. – (Submit [FORM FIN -2: Financial Situation](#))

(OR)

Business entities that have not completed one years (from the date of business registration to date of bid announcement) are required to submit the bank statement of the business's bank account. (bank statement should be from the date of account opening to date of bid announcement). To be eligible the business's bank statement must show a credit balance of minimum **MVR 20,000**

(OR)

If bidding party is unable to meet any of the above requirement they shall submit 'Line of Credit Letter' As per the template provided. Credit limit shall be no less than **MVR 20,000** – (Submit [FORM Fin - 3: Line of Credit Letter](#))

- c) The Client will determine if the Experts identified by the Bidder for this consultancy meets the essential eligibility/qualification as per section 7 (requirements for experience and qualification) of this TOR.
- d) If a proposal is determined as incomplete or as not substantially responsive based on the above criteria, Client has authority to reject the proposal.

## 9.2 Evaluation of Proposals

- A. The criteria below will be applied during the evaluation of the proposals. Attention should be given that Points will be awarded only for assignments with supporting documents.
- B. If the minimum set qualification and skills, general and specific professional experience is not met, then the party will be disqualified.
- C. Maximum total technical score (s): 100 points.
  - The minimum technical score (s) required to pass is: 60 points
  - Proposal that does not qualify the minimum technical score will be disqualified from further evaluation. Scoring details are given in the tables below.
- D. Financial Score Calculation:
  - Financial score calculation will be conducted for proposals meeting the minimum technical score.
  - The formula for determining the financial scores is the following:  
 $Sf = 100 \times [Fm/F]$ , in which Sf is the financial score, Fm is the lowest price and F the price of the proposal under consideration.
- E. Total Score Calculation:
  - Total score calculation will be conducted for the proposals meeting the minimum technical score.
  - The weights given to the Technical and Financial Scores are:  
T = [0.6], and F = [0.4]

- F. The winning bidder will be determined by ranking the highest scoring bidders according to the Priority Selection Criteria of Regional Based business and MSMEs outlined in Annex 2.

<b>Summary of Technical Proposal Evaluation</b>		<b>Technical Score</b>
1.	Proposed Methodology, Approach and Work Plan (score details in table below)	50
2.	Personnel (score details in table below)	50
<b>Total Technical Score</b>		<b>100</b>

<b>1. Details of: Proposed Methodology, Approach and Work Plan</b>		<b>Points Obtainable</b>
1.1	To what degree does the proponent understand the assignment?	100
1.2	Did the proposal address in sufficient detail the important aspects of assignment?	120
1.3	Are the different components of this TOR planned to be implemented in a cohesive manner?	100
1.4	Is the conceptual framework adopted appropriate for the assignment?	90
1.5	Is the scope of assignment well defined and does it correspond to the TOR?	90
1.6	Is the responsibilities of the key personnel addressed clearly in line with the methodology described	100
	Total	600
<p><b>Total Technical Score for Proposed Methodology, Approach and Work Plan</b></p> $= \frac{50 \times [\text{points attained by bidder}]}{600}$		



<b>2. Details of: Personnel</b>			<b>Points Obtainable</b>
2.1	National Expert on Institutional Arrangements for mitigation activities		300
	- Academic qualification	100	
	- Experience	200	
2.2	National Legal Expert		300
	- Academic qualification	100	
	- Experience	200	
Total			600
<b>Total Technical Score for Personnel = <math>\frac{50 \times [\text{points attained by bidder}]}{600}</math></b>			

# ANNEX 1: STANDARD FORMS

**1. STANDARD FORMS**

**TECH FORM-1: PROPOSAL SUBMISSION FORM**

[Location, Date]

To: [Name and address of Client]

Dear Madam/Sir:

I, the undersigned, offer to provide “**Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting**” in accordance with your Request for Proposal dated (.....). I hereby submit my Proposal, which includes all required documents as per Request for Proposal.

Our financial offer is for the sum of [.....(Insert the final total amount(s) in Form 2 in words and figures in Maldivian Rufiyaa)] which is inclusive of the all-applicable taxes.

I hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

Proposal validity is for a period of **90 days** from the date of bid opening. If negotiations are held during the period of validity of the Proposal, I undertake to negotiate on the basis of the proposal. My Proposal is binding upon myself and subject to the modifications resulting from Contract negotiations.

I undertake, if my Proposal is accepted, to initiate the services and fulfil the terms and conditions related this contract.

I understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

### TECH FORM-2: FINANCIAL BREAKDOWN

**Date:**

**Reference No:** (generated by the proponent)

	Description	MVR
	<b>Total :</b>	
	<b>GST/Applicable tax :</b>	
	<b>Total with GST/Applicable tax:</b>	

Note: The total contract price should be quoted inclusive of Goods and Services Tax (GST) or any applicable Maldivian taxes as per the Tax Legislation and must be shown in the breakdown.

Authorized Signature and stamp

### **TECH FORM-3: DESCRIPTION OF APPROACH AND METHODOLOGY**

*In this chapter the Bidder should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.*

**TECH FORM-4: TEAM COMPOSITION AND TASK ASSIGNMENT**

Name of Staff	Position Assigned	Task Assigned

**TECH FORM-5: LETTER OF COMMITMENT**

[ *Date* ]

[Company Name]  
[Road Name]  
Male'  
Maldives

**Re: Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting , Ref no: \_\_\_\_\_**

Dear Sir/Madam,

I am writing to confirm my availability to provide services as \_\_\_\_\_ to the **Consultancy Services to Review and Strengthen the Institutional Arrangements for Climate Change Reporting** for the Ministry of Environment, Climate Change and Technology.

I undertake, if this proposal is accepted, to complete and deliver the whole of the services assigned to me in the scope of services.

I undertake, if this proposal is accepted upon receipt of the Ministry of Environment, Climate Change and Technology's notice, to commence performance of the services with due expedition and without delay.

Yours sincerely,

Name: \_\_\_\_\_

Passport /ID card No: \_\_\_\_\_

Date: \_\_\_\_\_

Signatory:

### FIN FORM – 1: Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2021		
2020		
2019		
Average Annual Turnover		

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.



## FIN FORM – 2: Financial Situation

Each Bidder must fill in this form

Financial Data for Previous 3 Years [MVR Equivalent]			
	Year 2021:	Year 2020:	Year 2019:

### Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			
Working Capital			

### Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions.

- All such documents reflect the financial situation of the Bidder.
- Historic financial statements must be complete, including all notes to the financial statements.

- Historic financial statements must correspond to accounting periods

### FIN FORM – 3: Line of Credit Letter

*[letterhead of the Bank/Financing Institution/Supplier]*

*[date]*

**To:***[Name and address of the Contractor]*

Dear,

You have requested { name of the bank/financing institution) to establish a line of credit for the purpose of executing {insert Name and identification of Project}.

We hereby undertake to establish a line of credit for the aforementioned purpose, in the amount of {insert amount}, effective upon receipt of evidence that you have been selected as successful bidder.

This line of credit will be valid through the duration of the contract awarded to you.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Agency: \_\_\_\_\_

## ANNEX 2: PRIORITY FOR REGIONAL BASED BUSINESS AND MSMEs

### Selection Criteria of Regional Based business and MSME business

#### **Above MVR 2,500,000 – MVR 5,000,000**

- a) Among bidders who pass the technical and financial evaluation, those bidders who belong to the same island as the project is carried out will be assessed accordingly:
- b) The bidder with the highest ranking with a proposed price that doesn't exceed 10% of the price of the bidder with the overall highest ranking will be awarded
- c) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a), bidders who belong to the same atoll as the project is being carried out is checked and assessed accordingly:
- d) The bidder with the highest ranking with a proposed price that doesn't exceed 5% of the price of the bidder with the overall highest ranking will be awarded.
- e) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a) and (b), all Maldivian bidders will be checked and assessed accordingly.
- f) The bidder with the highest ranking with the lowest proposed price will be awarded.
- g) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a), (b) and (c), all bidders will be assessed accordingly.

The bidder with the highest ranking with the lowest proposed price will be awarded.

#### **Below MVR 2,500,000**

- a) Among bidders who pass the technical and financial evaluation, Micro, Small and Medium Enterprises (MSME's) will be assessed accordingly:
- b) The bidder with the highest ranking with a proposed price that doesn't exceed 15% of the price of the bidder with the overall highest ranking will be awarded.
- c) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a), bidders who belong to the same island as the project is carried out will be assessed accordingly:
- d) The bidder with the highest ranking with a proposed price that doesn't exceed 10% of the price of the bidder with the overall highest ranking will be awarded.

- e) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a) and (b), bidders who belong to the same atoll as the project is being carried out is checked and assessed accordingly:
- f) The bidder with the highest ranking with a proposed price that doesn't exceed 5% of the price of the bidder with the overall highest ranking will be awarded.
- g) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a), (b) and (c), all Maldivian bidders will be checked and assessed accordingly.
- h) The bidder with the highest ranking with the lowest proposed price will be awarded
- i) Among bidders who pass the technical and financial evaluation if there is no bidder as described in (a), (b), (c) and (d) all bidders will be assessed accordingly.
- j) The bidder with the highest ranking with the lowest proposed price will be awarded

**Criteria on classifying regional based business**

- a) Check the bidders permanent address, if the bidder is a sole proprietorship
- b) Check the island to which the business is registered, if the bidder is not a sole proprietorship
- c) The bidder will be considered as a business working in one certain area, as per (a) and (b) accordingly:

- If the bidder is a sole proprietorship, the bidder's registered permanent address as of 1st January of the year the invitation for bid was issued will be considered

OR

- If the business had been registered before the year in which the invitation for bid was issued, the island to which the business was registered as of 1st January of the year the invitation for bid was issued will be considered

OR

- If the business had been registered within the year in which the invitation for bid was issued, the island to which the business was first registered will be considered